



Casa Grande Valley Historical Society

Preserving the history and heritage of Casa Grande.



Welcome. Thank you for your interest in volunteering with the Casa Grande Valley Historical Society and Museum. Volunteer application information is confidential and used for placement purposes and allows us to contact you. We do not share this information.

Application Date: _____

Your Name: _____
Last Name First Name Middle Initial

Your Address: _____

Is your mailing address different? If so, please add it here: _____

Home Phone: _____ Cell Phone: _____

E-Mail Address : _____ Date of Birth: ____/____/____

Are you a year-round resident of the area? If no, please provide us with your seasonal contact information. Your Alternate Address: _____

EMERGENCY CONTACTS

We need to know whom to call if something should happen while you are on site and you cannot tell us yourself.

Contact #1 : _____
Last Name First Name Phone #

Contact # 2: _____
Last Name First Name Phone #

Special Instructions (such as medications, allergies) : _____

Please check all areas in which you would be willing to volunteer:

_____ **Museum Greeter / Attendant** A 4-hour commitment weekly, biweekly, or as scheduled. Training is provided. Greeters and attendants are the smiling public face of the museum!

Check days you are available: Thursday Friday Saturday Sunday Monday
 Second Saturdays (day) Second Saturdays (evening)

_____ **COMPUTER/Data Entry** Supervision and instruction in museum specific software is provided. Other data entry using network PCs and Microsoft Office includes transcription of oral history recordings and general office work.

_____ **EXHIBITS** Work as part of a team to maintain cleanliness and integrity of exhibits, help process artifacts and maintain collection records.

_____ **PUBLIC RELATIONS/Marketing** Help develop or implement the marketing plan of the activities of the Society and Museum

_____ **MAINTENANCE/Repair** Utilize your skills and expertise to ensure the museum and collections are kept in their best condition.

_____ **SPECIAL EVENTS** It's all about team work! Help coordinate and lead a team OR help set up, sell tickets, clean up, serve guests, or help with one of many other fun activities during special events.

YOUR SKILLS

_____ e-mail and Internet	_____ education/teaching
_____ Microsoft Office software	_____ fundraising
_____ design, writing, marketing	_____ spreadsheets and databases
_____ public speaking	_____ maintenance/construction specific skills
_____ general interest in history	_____ knowledge of local history

YOUR SIGNATURE IS REQUIRED The most official part of this application form is the waiver. A waiver is necessary for the protection of all parties and to protect the Museum collections.

I do hereby release, hold harmless and discharge Casa Grande Valley Historical Society and Museum, its board members, officers, and agents or employees from any and all liabilities, for injury to my person, damage to my property, or death whether or not such liability is based upon an allegation of negligence or any other theory or claim while participating in any activity at the CGVHS and Museum or any events sponsored by same. Furthermore, I accept all risks associated with volunteering at the Society and Museum. I also understand that this release binds my heirs, executors, administrators, and assigns, as well as myself and my dependents. By signing this waiver I give the Society & Museum permission to use my image in public relations materials or advertisements. Have you pleaded "no contest", "guilty", or been convicted of a first degree misdemeanor or felony? Yes No

Signature of applicant: _____ Date: _____ / _____ / _____

Parent or guardian printed name and signature if volunteer is under the age of 18: _____